DATA BREACH NOTIFICATION
ARTICLES 34 & 35 OF REGULATION (EU) 2018/1725

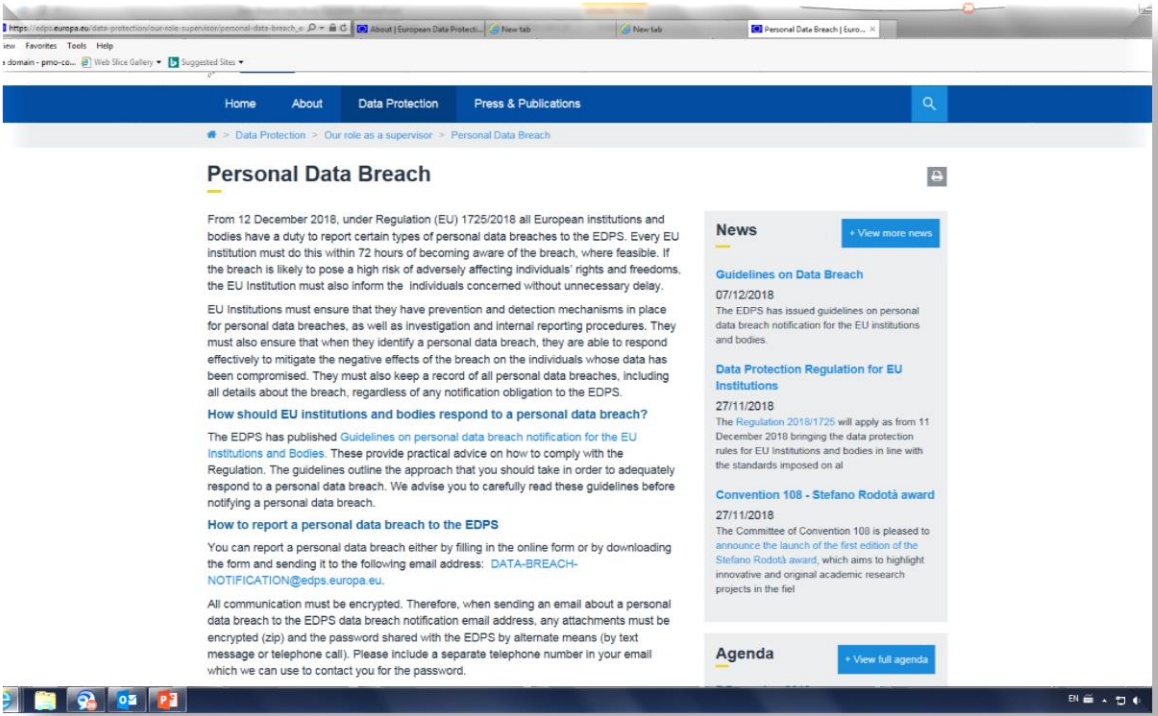
DPO Meeting, Brussels 12-12-2018

IT Policy, Dina Kampouraki

GUIDELINES ON DATA BREACH NOTIFICATION & WEB FORM

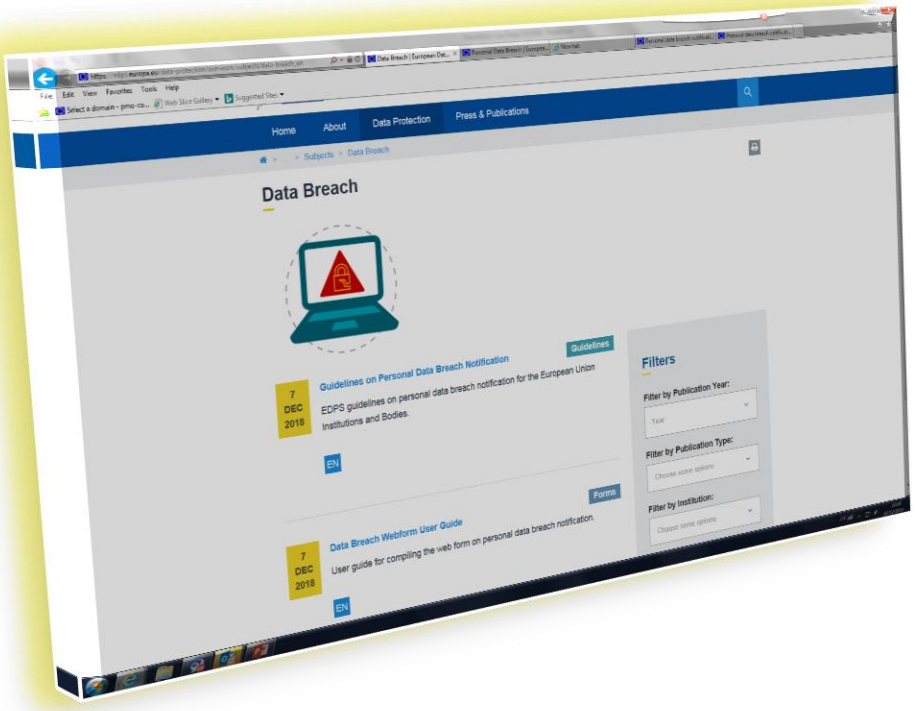
- Guidelines published on EDPS Website
- Submission of notification with Online Data Breach Notification Form
- Specific instructions and user guide available
- Security of submission
- EDPS and EU Institutions and bodies shall take all necessary measures to ensure the confidentiality of communications and protect the information on data breaches.

BUILDING A PLAN



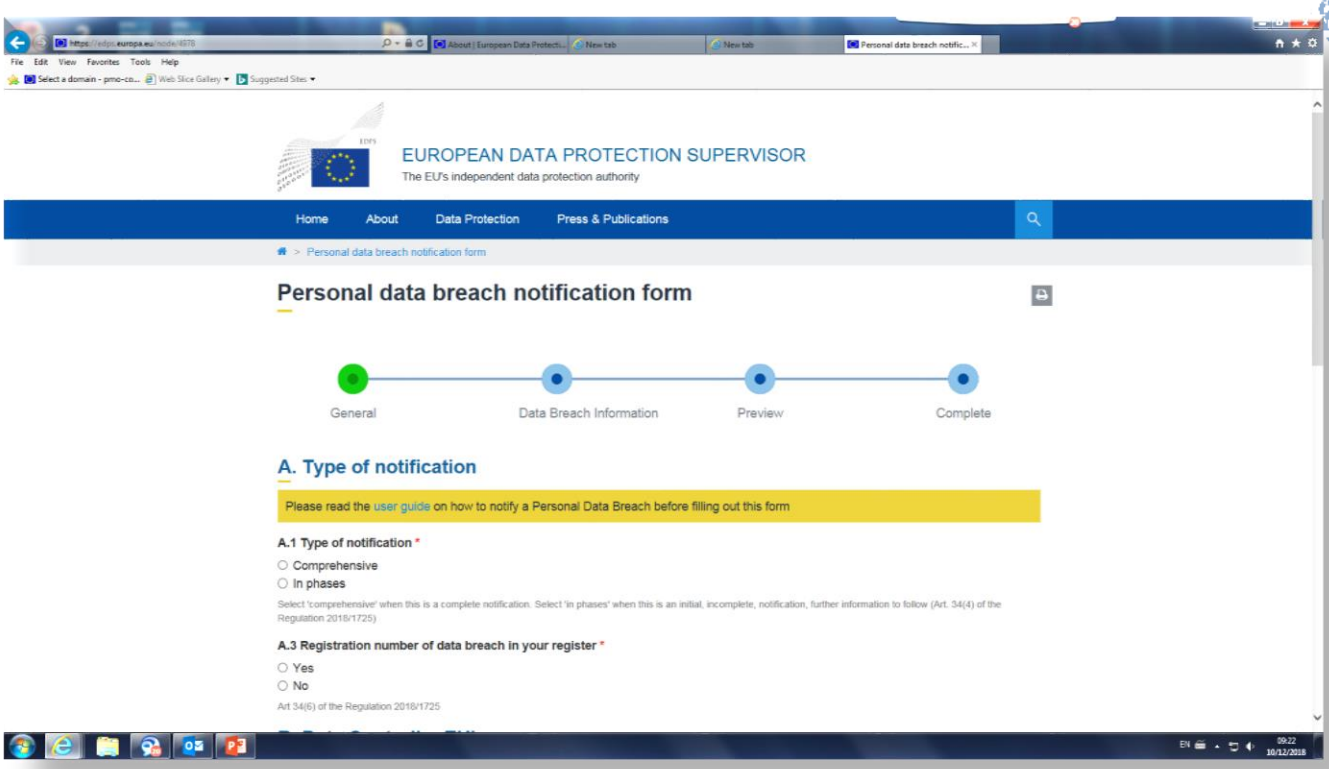
PERSONAL DATA BREACH WEBSITE

EDPS WEBSITE – NEW ONLINE WEBFORM FOR DATA BREACH NOTIFICATION

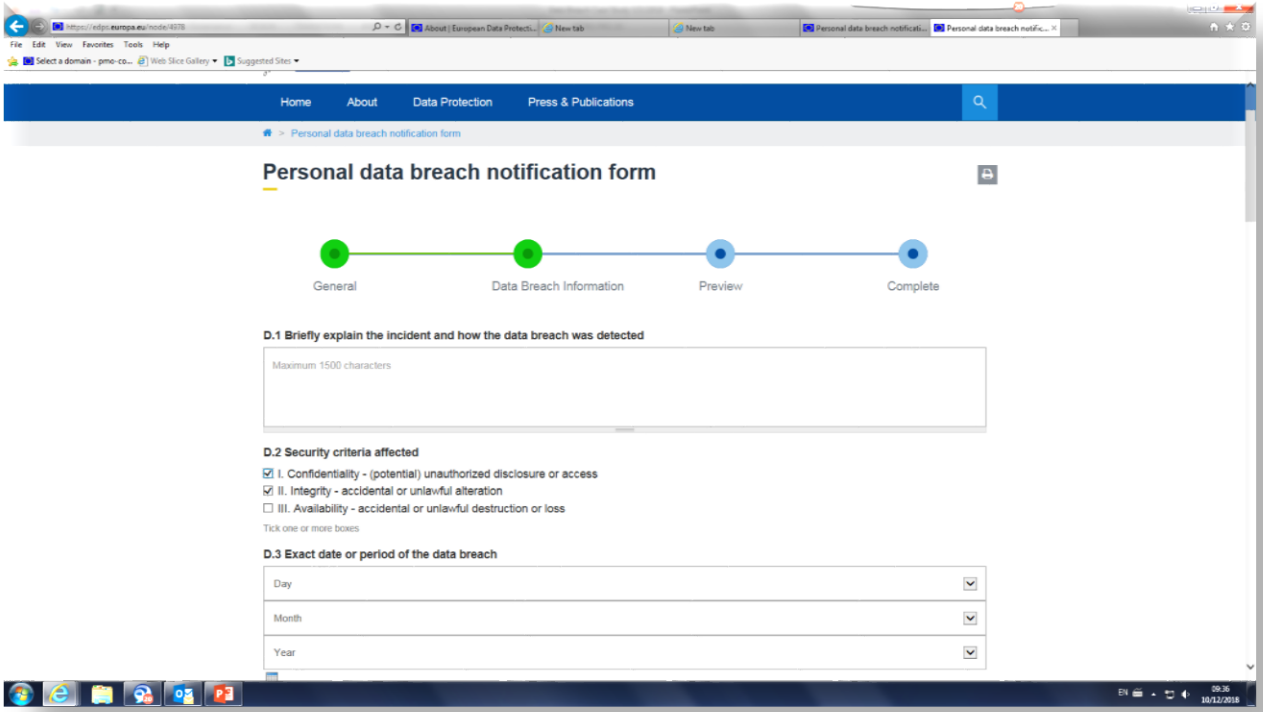


HOW TO SUBMIT A NOTIFICATION ON A DATA BREACH ?

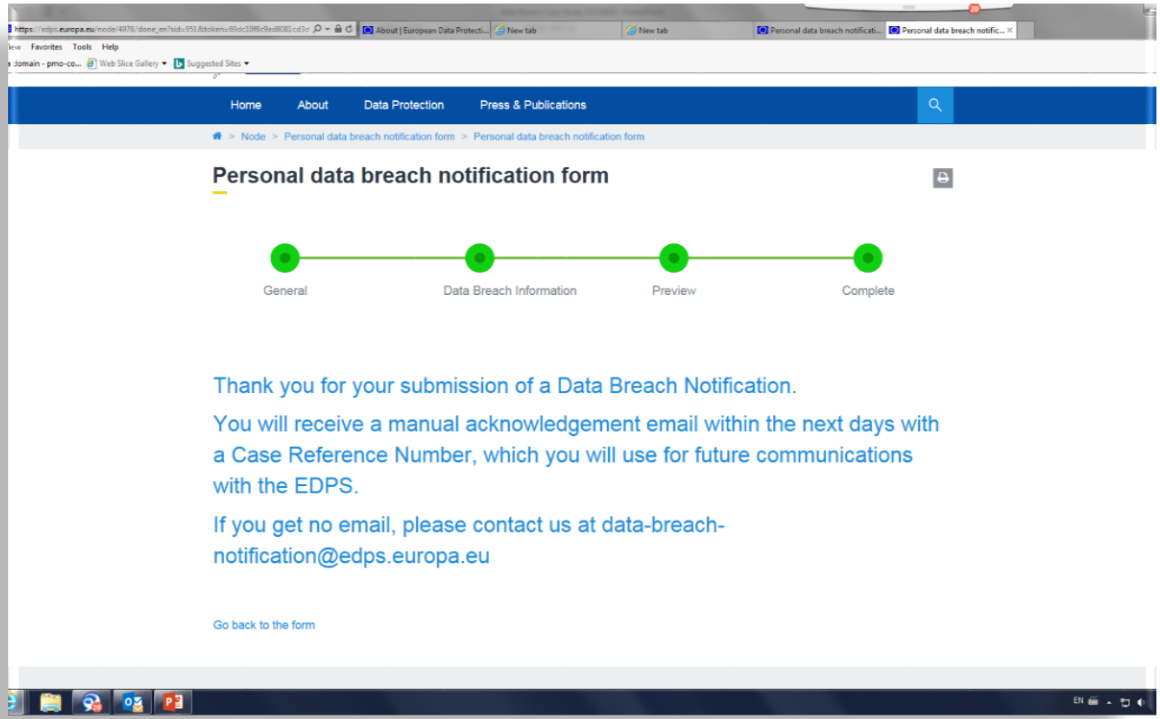
- Use the secure webform – (SSL Protocol applied)
  - https://edps.europa.eu/node/4978
- Only if not possible, download the form and submit by email to the functional mailbox
  - data-breach-notification@edps.europa.eu
- IMPORTANT : Use of ENCRYPTION
- DATA BREACH NOTIFICATION FORM AND ALL ATTACHMENTS MUST SENT ENCRYPTED WITH A PASSWORD (.zip ARCHIVE)
- Password communicated by other means.
- IMPORTANT : Add a telephone number for the password
- Future implementation of digital certificates (to be announced soon)



ON LINE SUBMISSION - DATA BREACH WEBFORM (1)



ON LINE SUBMISSION - DATA BREACH WEBFORM (2)



WEB FORM SUBMISSION

NOTIFICATION IN PHASES?

- Primary notification indicates that this is a notification in phases (specific box must be ticked)
- All follow–up notifications shall contain the reference number provided by the EDPS .
- When submitting by email follow up information indicate on the subject line of the email:

[Updated Breach Notification] , [EU institution/body Name] , [Case Reference number]

THANK YOU!

For more information
www.edps.europa.eu
@EU_EDPS
edps@edps.europa.eu