

EDPS record of processing activity

Record of EDPS activities processing personal data, based on Article 31 of Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC.

Nr.	Item	Description
		Patronage of events by the EDPS
1.	Last update of this record	05-10-2022
2.	Reference number	62
3.	Name and contact details of controller	European Data Protection Supervisor (EDPS) Postal address: Rue Wiertz 60, B-1047 Brussels Office address: Rue Montoyer 30, B-1000 Brussels Telephone: +32 2 283 19 00 Email: edps@edps.europa.eu Responsible department or role: <i>Information and Communication Sector</i> , PresseEDPS@edps.europa.eu Contact form for enquiries on processing of personal data to be preferably used: https://edps.europa.eu/node/759
4.	Name and contact details of DPO	dpo@edps.europa.eu
5.	Name and contact details of joint controller (where applicable)	N/A



Nr.	Item	Description
6.	Name and contact details of processor (where applicable)	N/A
7.	Short description and purpose of the processing	Personal data will be processed to handle requests for patronage addressed to the EDPS and assess the eligibility of the events for which a request was submitted, on the basis of the conditions and eligibility criteria laid down in the EDPS Decision on " Rules governing patronage at the EDPS ".
8.	Description of categories of persons whose data the EDPS processes and list of data categories	<p>In order to handle requests for patronage, the EDPS processes the following categories of personal data:</p> <ul style="list-style-type: none"> - general information of the organiser including title, last name, first name, email address, organisation (if applicable) address, postcode, town/city, country of residence, telephone, website (if applicable); - confirmed names of the speakers; - details of any putative or confirmed partners and/or patrons (if applicable, in case of a natural person); - the opinion on the patronage request issued by the I&C/Ethics officer to the EDPS cabinet, containing all or part of the above-mentioned personal data.
9.	Time limit for keeping the data	Personal data will be retained for the time necessary to fulfil the purpose handling the patronage request and for a period of two years after closure of the file in order to ensure the coherent application of the current criteria for granting a patronage (namely ensuring an appropriate response in the case of repetitive or successive requests) and enable the EDPS to monitor the implementation of the "Rules governing patronage at the EDPS".
10.	Recipients of the data	Access to personal data is provided to the EDPS staff responsible for handling patronage requests according to the EDPS internal procedure. In particular, personal data will be accessed by the responsible staff within the I&C Sector, by the EDPS Ethics officer and by the Supervisor and his Cabinet.



Nr.	Item	Description
11.	Are there any transfers of personal data to third countries or international organisations? If so, to which ones and with which safeguards?	N/A
12.	General description of security measures, where possible.	General security measures implemented by the EDPS and by the EP.
13.	For more information, including how to exercise your rights to access, rectification, object and data portability (where applicable), see the data protection notice:	Data Protection notice is available on the EDPS Website here: https://edps.europa.eu/data-protection/our-work/publications/data-protection-notices-records/2022-10-11-data-protection-notice-patronage-events-edps_en

